Dear Colleagues,

As part of the School of Nursing’s IT merger with DGiT, all faculty, staff, and students will receive a Mednet username and password. These Mednet accounts will allow access to DGiT’s Service Catalog as they become available to your school. As your new Mednet accounts are created, you will automatically receive access to:

- Qualtrics – HIPAA compliant online survey tool
- UCLA Health Zoom – HIPAA compliant web conferencing tool
- ServiceNow – UCLA Health’s ticketing system

**What to Expect**

Please note, there will be no changes made to your sonnet email at this time. Email migrations will take place at a later date. Your new Mednet account will not change how you log on to service that you use today through the School of Nursing or main UCLA campus, such as:

- CCLE
- Box

**What You’ll Need to Do**

The faculty, staff, and students of the School of Nursing will be asked to complete HIPAA training and a confidentiality statement form. The completion of the HIPAA training is required to ensure all members of the Health Sciences understand the best practices to safeguard confidential or protected information. The confidentiality statement form will be available at the end of the HIPAA training and will require you to enter your Bruin UID, this number can be located on the front of your UCLA badge.

**Additional Messages You’ll Receive**

Your school’s HR group will send you an email to remind you to complete the HIPAA training and confidentiality statement. Once you’ve completed both, you’ll receive an email to change your temporary Mednet password and another with detailed instructions on how to enroll in DUO for UCLA Health.

**Additional Information**

For more information on the Health Sciences IT merger, please visit the School of Nursing’s merger homepage.

**Questions**

If you have any questions, please email DGiTSupport@mednet.ucla.edu or your Human Resources group.